

Job opportunity in Beijing, China:

Join ICLEI – Local Governments for Sustainability!

Application deadline: 23 December 2020

ICLEI-Local Governments for Sustainability is the leading global network of 1,750+ member cities and regions committed to building a sustainable future (more information at eastasia.iclei.org). ICLEI supports local and regional governments to take actions towards low emission, nature-based, equitable, resilient and circular development.

Our Members and 24 offices work together through peer exchange, partnerships and capacity building to create systemic change for urban sustainability. The ICLEI World Secretariat is based in Bonn, Germany, the ICLEI East Asia Secretariat operates in Seoul, South Korea, and the ICLEI East Asia Secretariat Beijing Office (Beijing Office) was established in March 2018, with an aim to promote holistic, harmonious, inclusive sustainable development and eco-civilization at the local level. The Beijing Office particularly supports the efforts of Chinese local governments in developing low-carbon, resilient and eco-friendly cities, at the same time driving a green and circular economy.

Vacancy: Program Officer (Urban Resilience and Nature-based Development)

Responsibilities

- Coordinating and implementing ICLEI's sustainable development projects for Chinese cities, with a specific focus on **urban resilience, nature-based solutions, and climate change adaptation, etc.**
- Depending on the candidate's capacity, leading project activities including but not limited to:
 - local /urban resilience (resilient city), disaster risk reduction and climate change adaptation;
 - Nature-based solutions in an urban context, e.g. [CONNECTING Nature](#), [CLEVER Cities](#), [REGREEN](#);
 - support the development of ICLEI's urban nature methodological framework and its application in China;
 - [urban-rural linkages](#) / sustainable urban regeneration.
- Providing technical assistance and capacity building to member and project cities, facilitating exchange and cooperation between Chinese and international cities on above listed areas.
- Assisting the implementation of ICLEI's urban programs and projects related to its low-carbon and circular development pathways in China.
- Communicating with government agencies, non-governmental organizations and other partners in China to foster partnership.
- Supporting project specific resource mobilization and strategy development.

- Working in close cooperation and coordination with ICLEI East Asia Secretariat in Seoul, South Korea.
- Reporting to the Program Manager at ICLEI East Asia Secretariat Beijing Office

Requirements

- Have an excellent command of Chinese and English language;
- Have a master degree in climate change, ecology, sustainable development, environmental management (economics), urban planning or another subject relevant to the position;
- Have **at least three years** of working experience in a relevant field as specified in the project activities, with preference to previous experience in international organisations and/or with local governments;
- Have good skills on external communication and networking, and good at team working and time management;
- With innovation, self-initiative, critical analysis and problem solving skills.

Terms and Conditions

- The position is available immediately at the ICLEI East Asia Secretariat Beijing Office in Beijing, China.
- International travel will be required on occasional basis; communication with partners around the world may require work during unusual hours
- Working languages: English and Chinese
- Chinese passport holder

Application

Please email job application (reference in subject line: **“Program Officer (RC&NBS)”**) to <iclei-china@iclei.org>, including:

- Letter of motivation in Chinese and English
- CV (max 3 pages each in Chinese and English), and photo
- Indication of salary expectation and current salary (before tax)
- Indication of citizenship
- Indication of availability date