



宜可城—地方  
可持续发展协会  
东亚秘书处

## Join ICLEI – Local Governments for Sustainability!

### 宜可城-地方可持续发展协会北京代表处招聘信息

**Application Deadline: 19 Nov 2021**

ICLEI-Local Governments for Sustainability is the leading global network of 2,500 local and regional committed to sustainable development. Active in 125 countries, we influence sustainability policy and drive local action for low emission, nature-based, equitable, resilient and circular development. Our members and team of experts work together through peer exchange, partnerships and capacity building to create systemic change for urban sustainability. Find out more at [eastasia.iclei.org](http://eastasia.iclei.org).

Our members and 24 offices work together through peer exchange, partnerships and capacity building to create systemic change for urban sustainability. The ICLEI World Secretariat is based in Bonn, Germany, the ICLEI East Asia Secretariat operates in Seoul, South Korea, and the ICLEI East Asia Secretariat Beijing Office was established in March 2018, with an aim to promote holistic, harmonious, inclusive sustainable development and eco-civilization at the local level. The ICLEI Beijing Office particularly supports the efforts of Chinese local governments in developing low-carbon, resilient and eco-friendly cities, at the same time driving a green and circular economy.

### **Vacancy: Program Officer (Nature-based Development)**

#### **招聘职位：项目官员（基于自然的解决方案）**

本职位要求具备三年以上经验，优先考虑有同中国国家/地方政府合作经验。结合中国地方政府及城市的转型发展需求，主要负责推动宜可城在基于自然的解决方案框架下欧盟地平线 2020 框架（Horizon 2020）下的“连接自然”（Connecting Nature）和“智在城市”（CLEVER Cities）项目联合实施的“城市与自然共生”（UrbanByNature）线上系列培训及支持团队其他项目相关工作；与国家/地方政府部门对接，如生态环境局等；与相关的技术单位交流合作，如环境科学院等。

#### **Responsibilities**

- Coordinating and implementing ICLEI's sustainable development projects for Chinese cities and regions, with a specific focus on urban biodiversity and nature-based solutions
- Depending on the candidate's capacity, leading project activities including but not limited to:
  - As part of the team to support ICLEI's preparation UN CBD COP15 in Kunming, Yunnan, especially Global Biodiversity Summit of Cities and Subnational Governments.
  - Implementing the China components of international/regional nature-based solutions projects in an urban context, e.g. [Connecting Nature](#) and [CLEVER Cities](#) under the EU H2020 project framework, and [INTERACT-Bio](#) under the International Climate Initiative.



- Supporting the development of ICLEI's UrbanByNature methodological framework and its application in China
- Providing technical assistance and capacity building to members and project cities, facilitating exchange and cooperation between Chinese and international cities on above listed areas
- Assisting the implementation of ICLEI's urban programs and projects related to its five development pathways in China
- Communicating with government agencies, non-governmental organizations and other partners in China to foster partnership
- Supporting project specific resource mobilization and strategy development
- Working in close cooperation and coordination with the ICLEI East Asia Secretariat in Seoul, South Korea
- Reporting to the Program Manager at the ICLEI East Asia Secretariat Beijing Office

### **Requirements**

- Have an excellent command of Chinese and English language
- Have a master degree in ecology, biodiversity conservation (conservation ecology), sustainable development, environment, urban planning or another subject relevant to the position
- Have at least **three years** of working experience in a relevant field as specified in the project activities, with preference to previous experience in international organisations and/or with local governments.
- Have good skills on external communication and networking, and good at team working and time management
- With innovation, self-initiative, critical analysis and problem-solving skills

### **Terms and conditions**

- The position is available immediately at the ICLEI East Asia Secretariat Beijing Office in Beijing, China.
- International travel will be required on occasional basis; communication with partners around the world may require work during unusual hours
- Working languages: English and Chinese
- Chinese passport holder

### **Application**

Please email job application (reference in subject line: **“Program Officer (NBS)”**) including:

- Letter of motivation in Chinese and English
- CV (max 3 pages each in Chinese and English), and photo
- Indication of salary expectation and current salary (before tax)
- Indication of citizenship
- Indication of availability date

to <[jobs.beijing@iclei.org](mailto:jobs.beijing@iclei.org)>.

