



宜可城—地方
可持续发展协会
东亚秘书处

Join ICLEI – Local Governments for Sustainability!

宜可城-地方可持续发展协会北京代表处招聘信息

Application deadline: 19 November 2021

ICLEI-Local Governments for Sustainability is the leading global network of 2,500 local and regional governments committed to sustainable development. Active in 125 countries, we influence sustainability policy and drive local action for low emission, nature-based, equitable, resilient and circular development. Our Members and team of experts work together through peer exchange, partnerships and capacity building to create systemic change for urban sustainability. Find out more at eastasia.iclei.org.

Our Members and 24 offices work together through peer exchange, partnerships and capacity building to create systemic change for urban sustainability. ICLEI World Secretariat is based in Bonn, Germany, ICLEI East Asia Secretariat operates in Seoul, South Korea, and ICLEI East Asia Secretariat Beijing Office (Beijing Office) was established in March 2018, with an aim to promote holistic, harmonious, inclusive sustainable development and eco-civilization at the local level. The Beijing Office particularly supports the efforts of Chinese local governments in developing low-carbon, resilient and eco-friendly cities, at the same time driving a green and circular economy.

Vacancy: Program Officer (Resilient Development)

招聘职位：项目官员（韧性城市）

本职位应具备三年以上经验，优先考虑中国国家/地方政府合作经验。结合中国地方政府的气候适应性需求，负责推动宜可城的韧性城市项目及联合国减灾署 Making Cities Resilient 2030 倡议在中国的落地工作；与国家/地方政府部门对接，如应急管理、生态环境、住建等；与相关的技术单位交流合作，如社会科学院、农业科学院等。

Responsibilities

- Coordinating and implementing ICLEI's sustainable development projects for Chinese cities and regions, with a specific focus on urban resilience and climate change adaptation.
- Depending on the candidate's capacity, leading project activities including but not limited to:
 - Organizing capacity building activities targeting local government officials on **disaster risk reduction, climate change adaptation, and resilient cities**
 - Mainstreaming urban climate change adaptation planning with Chinese cities based on the methodologies developed by ICLEI and partners, aligning the important needs in topics like vulnerability assessment and infrastructure resilience



- Representing ICLEI China's engagement in related initiatives including the UNDRR Making Cities Resilient 2030 Campaign, Cities Race to Resilience, Global Covenant Mayors for Climate and Energy
- Working with the Program Manager to develop long-term platform to accelerate urban resilience in Chinese cities, taking reference to ICLEI's experience of regional resilience forum and multi-sectoral committee in other regions
- Providing technical assistance and capacity building to member and project cities, facilitating exchange and cooperation between Chinese and international cities on above listed areas
- Assisting the implementation of ICLEI's other urban programs and projects related to its five development pathways in China.
- Communicating with government agencies, non-governmental organizations and other partners in China to foster partnership
- Supporting project specific resource mobilization and strategy development
- Working in close cooperation and coordination with the ICLEI East Asia Secretariat in Seoul, South Korea
- Reporting to the Program Manager at the ICLEI East Asia Secretariat Beijing Office

Requirements

- have an excellent command of Chinese and English language
- have a master degree in climate change, ecology, sustainable development, environment, urban planning or another subject relevant to the position
- have at least **three years** of working experience in a relevant field as specified in the project activities, with preference to previous experience in international organisations and/or with local governments
- Have good skills on external communication and networking, and good at team working and time management
- With innovation, self-initiative, critical analysis and problem-solving skills

Terms and conditions

- The position is available immediately at the ICLEI East Asia Secretariat Beijing Office in Beijing, China.
- International travel will be required on occasional basis; communication with partners around the world may require work during unusual hours
- Working languages: English and Chinese
- Chinese passport holder

Application

Please email job application (reference in subject line: **“Program Officer (Resilient Development)”**) including:

- Letter of motivation in Chinese and English
- CV (max 3 pages each in Chinese and English), and photo
- Indication of salary expectation and current salary (before tax)
- Indication of citizenship



- Indication of availability date
to <iclei-china@iclei.org>.

