



宜可城—地方可持续发展协会

东亚秘书处

## Join ICLEI – Local Governments for Sustainability!

### 宜可城-地方可持续发展协会北京代表处招聘信息

**Application deadline: September 12, 2024 (北京时间, China Standard Time)**

ICLEI-Local Governments for Sustainability is the leading global network of 2,500 local and regional governments committed to sustainable development. Active in 125 countries, we influence sustainability policy and drive local action for low emission, nature-based, equitable, resilient and circular development. Our Members and team of experts work together through peer exchange, partnerships and capacity building to create systemic change for urban sustainability. Find out more at <http://eastasia.iclei.org/>.

Our Members and 25 offices work together through peer exchange, partnerships and capacity building to create systemic change for urban sustainability. ICLEI World Secretariat is based in Bonn, Germany, ICLEI East Asia Secretariat operates in Seoul, South Korea, and ICLEI East Asia Secretariat Beijing Office (Beijing Office) was established in March 2018, with an aim to promote holistic, harmonious, inclusive sustainable development and eco-civilization at the local level. The Beijing Office particularly supports the efforts of Chinese local governments in developing low-carbon, resilient and eco-friendly cities, at the same time driving a green and circular economy.

### Vacancy: Intern (Cali, Colombia)

#### **Responsibilities**

- Assist in the day-to-day coordination and communication during the 8th Summit for Subnational Governments and Cities under UN Biodiversity Conference (COP 16);
- Work closely with the global team of ICLEI on various tasks related to the organization of the City Summit;
- Participate in the preparation, and translation of project documents, etc;
- Provide On-site coordination and interpretation in Cali, Colombia.

#### **Requirements**

- Native speaker of Chinese, fluent in spoken and written English and/or Spanish.
- Bachelor's or Master's degree candidates, or graduates seeking relevant internship experience are also welcome. Majors in environment, ecology, sustainable development, urban planning, public administration, international relations and other related fields are preferred;
- Work carefully, responsible, initiative to complete the work on time;
- Good cross-cultural team communication and collaboration skills;
- Good writing skills and critical thinking skills

#### **Internship Duration**

- 1-month or above

#### **Internship Package**

- Transportation and meal allowance provided;

- Certificate of internship in English and Chinese at the end of internship period;
- Familiarize with the daily operations of international organization, learn urban sustainability, environment, climate and other areas of expertise, and gain relevant work experience.

**Terms and conditions:**

- The position is available immediately in Cali, Colombia;
- Working Language: Chinese and English/Spanish;

**Application**

Please email job application (reference in subject line: "Intern Cali, Colombia") including:

- Letter of motivation in Chinese and English/Spanish
- CV (max 3 pages each in Chinese and English/Spanish), and photo
- Indication of citizenship
- Indication of availability date

to [jobs.beijing@iclei.org](mailto:jobs.beijing@iclei.org)

