



宜可城—地方可持续发展协会

东亚秘书处

## Join ICLEI – Local Governments for Sustainability!

### 宜可城-地方可持续发展协会北京代表处招聘信息

Application deadline: March 10, 2024

宜可城—地方可持续发展协会 (ICLEI—Local Governments for Sustainability, 简称“宜可城”)，是由全球超过 2,500 个地方和区域政府共同组成的合作网络，旨在推动城市可持续发展。宜可城的会员城市遍布 125 多个国家，积极倡议制定可持续相关政策，并在地方层级推动迈向低碳、基于自然、公平、韧性和循环的发展行动。我们的会员和专业团队通过同行交流、合作伙伴关系和能力建设，共同推动有助于城市可持续发展的系统性变革。更多信息请访问：<http://eastasia.iclei.org/>。

**全球环境基金第七期 (GEF-7) 转型都市 (UrbanShift) 项目**支持包括阿根廷、巴西、中国、哥斯达黎加、印度、印度尼西亚、摩洛哥、卢旺达和塞拉利昂在内的 9 个国家的 23 个新城市。该项目将推进综合城市规划方法，并将全球、国家和地方利益相关者聚集在一起，努力实现可持续、包容性、对性别问题有明确认识和有韧性的城市发展的共同愿景。

转型都市项目全球平台 (GP) 将支持可持续的综合城市规划，解决政策改革、投资和创新融资，以及扩大城市的行动，其重点是将参与 GEF-7 子项目的国家。转型都市项目将吸引市长、私营部门、城市网络、联合国机构、多边开发银行和许多其他合作伙伴参与，以支持国家和城市政府的可持续发展目标，并设计创新的解决方案和实施模式。宜可城在世界其他地区与世界资源研究所、C40 和联合国环境规划署合作，在亚洲领导转型都市项目实施活动。在中国，转型都市中国子项目，即“[绿色与碳中和城市](#)”项目的参与方为成都市、重庆市和宁波市，以及国家发改委城市和小城镇发展改革中心，执行机构为世界银行。更多细节请参见[项目网站](#)和有关[信息](#)。

ICLEI-Local Governments for Sustainability is the leading global network of 2,500 local and regional committed to sustainable development. Active in 125 countries, we influence sustainability policy and drive local action for low emission, nature-based, equitable, resilient, and circular development. Our Members and team of experts work together to create systemic change for urban sustainability. Find out more at <http://eastasia.iclei.org/>.

The **GEF-7 Sustainable Cities Impact Program (SCIP)** will support 23 new cities in 9 countries: Argentina, Brazil, China, Costa Rica, India, Indonesia, Morocco, Rwanda, and Sierra Leone. The Program will advance the integrated urban planning approach and bring together global, national, and local stakeholders to work towards a shared vision of sustainable, inclusive, gender-sensitive, and resilient development. The Program is now renamed as **UrbanShift**.



The UrbanShift Global Platform (GP) will support sustainable integrated urban planning, address policy reform, investments and innovative financing, and scaling-up action for cities, focusing on countries where the GEF-7 Child Projects will be implemented. The UrbanShift GP will engage mayors, the private sector, city networks, UN agencies, multilateral development banks, and many other partners to support national and city governments in their sustainability ambitions and design innovative solutions and implementation models. ICLEI leads UrbanShift GP activities in Asia and partners with the World Resources Institute, C40, and UN Environment Programme in other parts of the world. For more details, please see the [Program website](#) and SCIP information [here](#).

## Vacancy: GEF-7 UrbanShift China Coordinator

### 招聘职位：全球环境基金第七期“转型都市”项目中国协调员

本职位须具备五年以上国际合作及与中国政府部门和城市有关的项目经验。在项目周期内，与联合国环境规划署、世界资源研究所、C40 等合作伙伴保持协作，重点为参与全球环境基金第 7 期中国子项目的中国成都、重庆和宁波三个试点城市提供能力建设、国际交流等技术支持，与中国子项目（[绿色与碳中和城市](#)项目）的执行单位世界银行和中国城市和小城镇改革发展中心密切合作，聚焦城市生物多样性和碳中和主题，支持推动三个城市的绿色和可持续转型。

#### **为什么加入我们**

作为全球环境基金“转型都市”项目中国协调员，您将成为转型都市全球核心团队的一员，与一群经验丰富、充满激情的人一起工作。作为一个覆盖全球 9 个国家 23 个城市的全球项目，您将通过与国际和国内合作伙伴及城市的积极接触获得坚实的全球视野。如果您有兴趣在可持续城市发展和气候变化减缓与适应方面发展事业，此职位将有机会与不同的宜可城可持续发展路径的伙伴一起工作，丰富您的实践经验和技术知识。此外，您还将体验到气候金融的应用，并有机会提升气候行动规划和实施的能力。

#### **Why join us?**

As the GEF-7 UrbanShift China Coordinator, you will work with a group of experienced and passionate people as part of the UrbanShift Global Core team. As a global project covering 23 cities in 9 countries, you will gain solid global exposure through active engagements with international and national partners and cities. If you are interested in developing your career in sustainable urban development and climate change mitigation and adaptation, you will have the opportunity to work with different ICLEI pathways and knowledge partners, strengthening your practical and technical knowledge. Furthermore, you will also experience how climate finance applies in reality and have the opportunity to enhance and influence institutional capacities in climate action planning and implementation.

#### **岗位职责**



- 作为城市变革全球项目在中国的牵头协调员，联络协调参与转型都市项目中国子项目（[绿色与碳中和城市](#)项目）的地方政府（成都、重庆、宁波）和转型都市全球核心团队；
- 与中国国家子项目组和执行机构，如世界银行、国家发改委城市和小城镇改革发展中心保持良好的协作关系，相互之间密切协同工作，确保两个项目的高效协调和合作；
- 与“转型都市”地方政府合作，制定明确的气候行动目标以及其他可持续发展要素，并通过全球报告平台，如CDP-ICLEI统一报告平台（气候和能源承诺/行动）和CitiesWithNature报告平台（基于自然的解决方案和生物多样性承诺/行动）跟踪进展；
- 进行ISUDA（城市可持续发展综合评估），为所有“转型都市”中国城市制定城市支持计划，并动员地方政府掌握主动权，在项目结束后更新ISUDA；
- 制定战略计划，动员国内重要的城市发展利益相关者，如私营部门、国家政府利益相关者和与项目有关的区域开发银行；
- 推动多边治理和对话，加强纵向和横向整合，提升中国和城市转型城市的气候目标；
- 与全球团队合作，在中国开发和本地化能力建设材料，如可持续金融、循环经济，并领导在中国的能力建设项目的执行；
- 支持并协调宜可城在中国的相关城市项目，使转型都市城市受益（如中德科研项目“城乡共构”等）。

## **Responsibilities**

- Engage as the strategic lead for the UrbanShift Global Project in China and act as the focal point between the UrbanShift cities' local governments (Chengdu, Chongqing, Ningbo) and the UrbanShift Global Core Team;
- Maintain an excellent relationship with the China National Child Project teams and the GEF implementing agencies' in-country staff (e.g., World Bank) to ensure coordination of the two projects, working in close synergy with each other;
- Collaborate with the local governments of the UrbanShift cities on raising climate ambition by setting clear targets on climate action as well as on other sustainable development elements, and tracking progress through global reporting platforms such as the CDP-ICLEI unified reporting platform (for climate and energy commitments/action) and the CitiesWithNature reporting platform (for nature-based solutions and biodiversity commitments/action);
- Conduct ISUDAs (Integrated Sustainable Urban Development Assessments), develop City Support Plans for all China UrbanShift cities, and mobilize the local governments to take ownership and update the ISUDA on project conclusion and beyond;
- Plan strategically on mobilizing the critical urban development stakeholders in the country, such as the private sector, national government stakeholders, and regional development banks that relate to the project;
- Drive multilateral governance and dialogues to strengthen vertical and horizontal integration in raising climate ambitions in China and amongst the UrbanShift cities;
- Work with the global team to develop and localize capacity-building materials in China, such as Sustainable Finance, Circular Economy, as well as lead on the execution of the capacity building programs in the country;



- Support and synergize with ICLEI's relevant urban programs in China to benefit the UrbanShift cities, e.g., Sino-German research project Urban-Rural Assembly.

## **目标成果**

- 牵头执行国内各项项目活动的协调工作；
- 定期向宜可城转型都市小组报告，为项目报告和所有研讨会以及利益相关者会议的总结做出贡献；
- 发展和管理与转型都市城市、国家政府行为者和执行机构（世界银行）的关系，并为转型都市政府的能力建设机会确定适当的对应方；
- 向城市、国家政府行工作者以及宜可城的内部和外部利益相关者介绍转型都市和参与的机会；
- 动员城市参与 "转型都市 "全球倡议，并动员其完成转型都市全球项目所涉及的地方气候行动和可持续发展部分的承诺；
- 汇编指定城市的 ISUDA、城市需求评估和城市支持计划，并分享整个项目的经验教训，用于完善政策的制定。
- 参与执行宜可城在中国的其他相关城市项目。

## **Expected outcomes**

- Lead on coordinating in-country activities
- Report regularly to the ICLEI UrbanShift Coordination Team, provide input to project reports and summaries of all workshops and stakeholder meetings
- Develop and manage relationships with the UrbanShift cities, national government actors, and Implementing Agencies (World Bank), and identify appropriate counterparts for UrbanShift GP capacity-building opportunities
- Present the UrbanShift and opportunities for engagement to the city and national government actors and ICLEI internal and external stakeholders
- Mobilize city engagement in the UrbanShift global offer and mobilize commitments on local climate action and sustainable development components addressed by the UrbanShift Global Project
- Compile the ISUDAs, City Needs Assessments and City Support Plans for assigned cities and share lessons learned throughout the project to influence better policymaking
- Implement and coordinate ICLEI's other relevant urban programs in China

## **职位要求**

- 国际发展、城市研究、环境科学、气候变化、生物多样性、可持续发展等相关领域的硕士学位；
- 至少三年以上的全职工作经验，有与城市和 政府部门合作、处理城市发展问题的经验；
- 城市规划、可持续性发展、生物多样性或气候变化方面的技术专家；
- 优秀的社交能力及书面和口头沟通能力（有演讲经验）；



- 优秀的项目协调能力（制定工作计划）、战略思维和分析能力;具有执行国际技术合作项目的充分经验;
- 具备超强的利益相关方参与能力, 以及在设计或主持利益相关者会议方面的经验;
- 有责任心, 良好的时间管理能力;
- 接受出差;
- 中英文读写流利。

### **Qualification**

- Master's degree or equivalent in international development, urban studies, environment, climate change and adaptation, sustainable finance, or related field;
- Minimum of five years of full-time work experience, demonstrable experience working with city and national governments on urban development issues;
- Technical expertise in urban planning, sustainable urban development, sustainability, or climate action;
- Excellent interpersonal, relationship building, and written and verbal communication skills, including presentation experience;
- Excellent project coordination (work plan), strategic thinking, and analytical capabilities;
- Strong stakeholder engagement capability, as well as experience in developing or moderating capacity building and stakeholder engagement sessions;
- Committed with good time management skills;
- Flexibility to travel;
- Fluent in Chinese and English writing and speaking.

### **其他条件**

- 即刻入职;
- 工作地点: 宜可城东亚秘书处北京代表处;
- 汇报对象: 宜可城全球协调团队的资深技术顾问及东亚秘书处项目经理;
- 要求具有中国国籍;
- 签署劳动合同, 缴纳五险一金

### **Other terms and conditions**

- Starting Date: As soon as possible;
- Duty station: ICLEI East Asia Secretariat Beijing Office, Beijing, China;
- Reporting structure: The Country Coordinator will report to the ICLEI Global Coordination Team (Senior Technical Advisor) and the Program Manager at ICLEI East Asia Secretariat /Beijing Office;
- Preferably Chinese passport holder;



- Standard Chinese labor contract with full social insurance.

## **申请方式**

请把下述申请材料发到<[jobs.beijing@iclei.org](mailto:jobs.beijing@iclei.org)> (邮件标题: **“UrbanShift Coordinator”**):

- 中英文动机信
- 中英简历 (最长 3 页)和照片
- 薪资期望和当前薪资
- 国籍
- 入职日期

## **Application**

Please email the job application (reference in the subject line: **“UrbanShift Coordinator”**), including:

- Letter of motivation in Chinese and English
- CV (max 3 pages each in Chinese and English), and photo
- Salary expectation and current salary (if applicable)
- Citizenship
- Available start date

to <[jobs.beijing@iclei.org](mailto:jobs.beijing@iclei.org)>.

